

Lake Tahoe Sector

Special events are permitted by the Department of Parks and Recreation and apply to specific properties owned and operated by California State Parks. Special Events include all activities beyond the normal scope of park visitor use, such as reservation of areas or facilities, conducting business (both for profit and non-profit) on park property, activities which could impact public access or enjoyment, and activities which create a greater potential for hazard and liability to the state than incurred through typical operations.

The Lake Tahoe Sectors of California State Parks includes the following parks:

Burton Creek SP, D.L. Bliss SP, Ed Z'berg Sugar Pine Point SP, Emerald Bay SP, Ward Creek, Washoe Meadows SP.

The primary objective for the Lake Tahoe Sector of California State Parks is the interpretation and preservation of the unique history, beauty, and recreation that the greater Lake Tahoe region of the Sierra Nevada provides. The diversity of events we have held range from sporting events to weddings, birthday celebrations, music festivals, work gatherings and everything in between. Commercial events may be charged a set fee and/or a percentage (10-25%) of gross revenue made from the event – to be determined by the Special Event Office. For questions about any other events, such as those held at Vikingsholm, Emerald Bay, and Eagle Point, please contact us directly.

Our Mission

The mission of the California Department of Parks and Recreation is to provide for the health, inspiration, and education of the people of California by helping to preserve the state's extraordinary biological diversity, protecting its most valued natural and cultural resources, and creating opportunities for high-quality outdoor recreation.

Support your State Parks!

California State Parks does not discriminate against individuals with disabilities. Prior to arrival, visitors with disabilities who need assistance should contact the park at the phone number below.



Special Events Office

7360 West Lake Blvd
Mail: PO Box 266
Tahoma, CA 96142

Phone: (530) 525 5060
Fax: (530) 525 4114
Email: lssec@parks.ca.gov

Please print only if necessary.

Special Events

Lake Tahoe Sector



Where will the hundreds of California State Parks take you today? TM



www.parks.ca.gov

Availability

Events may be scheduled year-round, but are generally limited to the months between May and October due to weather. From Memorial Day through Labor Day, public tours and other park operations take precedence to special events – thus special events (including set-up and clean-up) will not be scheduled until after park events have ended for the day, usually after 3:30pm.

Dates for events at Ed Z'Berg Sugar Pine Point S.P. 2017 will be chosen by lottery system beginning on June 1st, 2016. Applications need to be received by May 31st to be considered. Special Event Date Lottery Forms must be fully filled out, including all contact information and up to three (3) date choices for 2017. Beginning on June 1st, applicants will be contacted and given the options of available dates. The agreed upon date will be tentatively held for fourteen (14) calendar days to allow the applicant to submit the Special Event Contract and pay the \$500 non-refundable reservation fee. If the reservation fee and Contract are not received within fourteen (14) days, the event will be removed from the calendar and opened to other applicants.

The security damage deposit, insurance certificate and final fees are due to the Special Events Office no later than sixty (60) days prior to the event.

Cancellation Policy

All fees are non-refundable, with the exception of the security damage deposit. If no damages were incurred or staff overtime necessary, the security damage deposit will be returned in full within six (6) to eight (8) weeks.

Fees

Reservation Fee

A mandatory \$500 reservation fee is due within 14 days of agreement upon an event date after completion of the lottery, and applies toward your total fees

Ceremony Only Site Fee

Size	Cost
Up to 50 people....	\$1,250
51-100 people....	\$1,500
101-150 people....	\$1,750
151-200 people....	\$2,000

Maximum group size is 200.

Wedding party is included in group size.



Ceremony and Reception Site Fee

Size	Fri/Sun	Saturday
Up to 100 people....	\$3,000	\$3,500
101-150 people	BASE FEE listed above, plus \$5/person over 100 people	

Maximum group size is 150.

Wedding party is included in group size.

State Monitor

A State Park monitor is required for all events. The monitor requirements will be determined by the Special Events Office. **One monitor fee is already included in the site fee.** A second monitor may be required for Special Events with alcohol. Fees are as follows:

Park Monitor*	\$34/ Hour
Peace Officer*	\$79/ Hour
*Minimum of four (4) hours per monitor	

Additional Information

A refundable security damage deposit is required for all events. The amount of the deposit is based on the activity to be permitted and will be determined by the Special Event Office, but is typically \$500-\$1,000. Costs for damage repair, cleanup and any penalties for noncompliance will be deducted from the deposit.

Liability insurance is required for every special event permit.

For events 100 persons and less, the permittee and any guests are responsible for paying parking fees individually, or the permittee has the option to pay for parking in advance. For events larger than 100 persons, pre-paid parking is required. California State Parks estimates this fee as follows: 3 persons per vehicle multiplied by the standard parking fee, \$10 per vehicle. Failure to pay parking fees may result in citation.

Any event that begins or ends outside of the permitted time limit will result in fines and/or termination of your permit.

For vessels larger than 30 feet in length, commercial vessels and/or if the vessel is to be docked for any extended period of time, and/or exclusive use of a State dock is requested, a docking fee is required in addition to any other special use fees.

Park interpreters and/or docents may be requested by the permittee for various events for an additional fee.

All Park rules and regulations as defined in the California Code of Regulations apply.